



Rushmore Property Management, LLC.

3213 W Main ST #602, Rapid City, SD57702

Phone: (605) 388-2039

www.RushmoreProperty.com / Shay@RushmoreProperty.com

NOTICE OF INTENT TO VACATE



Today's Date: _____

To: Rushmore Property Management, LLC

You are hereby notified that the undersigned lessee(s) intended to terminate rental of the premises listed below. **All** names on the lease. Additionally, all lessee's must sign this notice. **Your notice is effective from the date we receive this in the office.**

Name (s): _____

Street Address: _____ Unit #: _____

City: _____, SD Zip: _____

Expiration Date of Rental Lease Contract: _____

Move-Out Date/Date Keys will be returned to our office: _____

Showing Instructions: Please Check One

_____: Call first, if no answer leave a message and us the key in your office.

(All showings are made with a representative from Rapid Property Management, LLC)

_____: I would like to be present for all appointments.

(Appointments are conducted Monday through Saturday between 9:00 and 4:30)

Phone number to call for appointments: _____

Reason for Moving:

Forwarding Address:

Street Address: _____ Unit #: _____

City: _____, SD Zip: _____

Lessee

This Notice of intent to vacate was received by Rushmore Property Management, LLC.

Date: _____

Received By: _____